

Syllabus Grammar Foundation

Instructor Information

Instructor: Ms. Bich Nguyen

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Office Hours: Tuesdays , 11h00AM

Office Location: UPC 358

Course Description

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This course focuses on the learning and application of traditional grammar structures and concepts in both speaking and writing.

Course Emphasis

- Grammar Form - 45%
- Meaning/Use
 - Speaking - 45%
 - Writing - 10%

Course Learning Outcomes

1. Notices target grammar use in listening and reading both in isolation and in at-level text
 1. Recognizes target grammar form
 2. Understands the meaning of target grammar
 3. Understands when and why target grammar is used
 4. Uses grammar strategies to infer the meaning of unfamiliar words
2. Uses target grammar appropriately* in spoken and written English
 1. Generates target grammar form in isolation
 2. Uses target grammar to participate in informal and some formal conversations
 3. Explains the reasoning of target grammar use in different contexts (informal, formal, written, and spoken)
 4. Uses target grammar to respond to a prompt with time constraints and/or preparation time
 5. Uses grammar strategies to change the meaning and/or part of speech of familiar words
3. Engages in level-appropriate tasks and functions using target grammar

1. Asks questions using a variety of structures
2. Answers questions using a variety of structures
3. Uses subject, verb, object statement structure to narrate and describe in the major time frames
4. Responds appropriately to complications with familiar tasks and topics
5. Uses grammar to connect ideas at the paragraph level with occasional errors
6. Uses circumlocution to clarify meaning and maintain fluency

Required Materials

You cannot use an old textbook. Your textbook needs to be blank (no writing or answers from other students).

- FC - *Fundamentals of English Grammar*, 5th Edition (chapters 1-7) ([Pearson Education](#)
- [Links to an external site.](#)
-), 9780134998824

Grades

You have two different grades: a Proficiency grade and a Learning Experience grade. The Proficiency grade shows your language ability, and your Learning Experience grade shows your active participation.

Assignments & Assessments

Here is a list of assignments and tests for this class. You can see the due dates for the assignments on the calendar.

Proficiency

The Proficiency grade shows how well you understand and use English. This grade includes grammar quizzes, midterms and final exam, projects, and speaking and writing tests. You usually need a Proficiency grade above 74% to move to the next level at the end of the semester. If your Proficiency grade is low, you may be dismissed.

Grammar Quizzes (30%)

There will be a grammar quiz each week during class. These quizzes are intended to help you practice and demonstrate your understanding of the grammar topics covered in class.

Midterms and Final Exam (25%)

Students will take two midterm exams and one final exam throughout the course. These exams will assess overall understanding and progress in the class.

Projects (20%)

Students will complete two projects during the semester. More details, instructions, and deadlines will be provided in class and posted on Canvas.

Speaking and Writing Assignments (25%)

Students will complete weekly speaking and writing assignments to develop and improve communication skills in English.

Late Proficiency Assignment Policy

You can complete a late Proficiency assignment. A late assignment does not automatically lose points. You need to complete the assignment before your teacher reports grades (every three weeks): **June 8th, June 29th, July 20th, August 3rd, and final grades August 12th**

If your absence is too close to the grade report, your teacher can give you an extra week. If you do not complete the late assignment by the new deadline, your grade will be 0.

Your teacher can decide to excuse a missed proficiency assignment.

Learning Experiences

Learning Experience grades show your effort to learn, practice, and apply your ELC lessons. Some Learning Experience grades will be in the class and some will be assignments you complete at home. Going to class does not mean a good Learning Experience. You need to actively participate and complete assignments on time. **You need more than 80% for your Learning Experience grade or you can be dismissed.**

Examples of Learning Experiences in this skill area include: reading logs, textbook assignments, book projects or presentations, extended group work tasks, review activities, preparing outside of class for an in-class task.

Late Learning Experience Policy

Learning experiences need to be completed by the due date.

If you have an excused absence, your teacher can choose to accept a late Learning Experience assignment before the grade report days (every three weeks): **June 8th, June 29th, July 20th, August 3rd, and final grades August 12th.** If your excused absence is too close to the grade report, your teacher can give you an extra week. Your teacher can also choose to excuse the Learning Experience.

You cannot complete every unexcused Learning Experience late, so you need to talk to your teacher. You will have a 0 for some unexcused Learning Experiences.

Language Acquisition Tests (LATs)

Language Acquisition Tests (LATs) are the final test in the semester. You will have a reading, writing, listening, and speaking test. All students at the ELC take the same tests. You must take the LATs or the semester will be incomplete.

This semester, you will take your LATs on **August 12 and 13.**

[Attendance Policy](#)

[Links to an external site.](#)

ELC students must maintain 80% attendance in every course. When a student's attendance goes below 80% in any one of the four courses, that student receives a warning letter and is put on attendance probation. Any additional unexcused absences before raising your attendance back to 80% will result in dismissal from the ELC program. Upon receiving an attendance dismissal letter, students should go to the Admissions Office (105 UPC).

Students are marked absent when they

- are more than 10 minutes late,
- miss more than 10 minutes of class,
- or leave more than 10 minutes early

When absent, students should contact their teachers to receive information on missed learning experiences.

Some absences may be excused. Students who are sick and unable to attend class should provide a doctor's note to the Teacher and Student Services Office (103 UPC) within two days of returning to class. Students should also notify ELC administration in writing of any planned absences, (for example: a family wedding or a death in the family). These documents should be delivered to the same office (UPC 103). These absences will be considered on an individual basis and may not necessarily be excused.

Preventing Sexual Discrimination & Harassment

Title IX of the Education Amendments of 1972 is intended to eliminate sex discrimination and sexual harassment in educational contexts. Any ELC student who becomes aware of sexual harassment, discrimination, or misconduct of any kind, directed toward them or any other member of the ELC community should immediately contact Sandy Hatchett (801-422-5318, sandy_hatchett@byu.edu) or Dr. Ben McMurtry (801-422-8521, ben_mcmurtry@byu.edu), they will work with you and report to the Title IX office.

[Students with Disabilities](#)

[Links to an external site.](#)

Students with Disabilities should meet with the Student Services Advisor for help in identifying ways to accommodate any special needs. Teachers who suspect or are aware that one of your students has a disability, should also contact the

Student Services Advisor (801-422-5318). If ELC teachers receive notice of disability document from a student or from another entity on campus, the teacher should share the letter with the Student Advisor as soon as possible.

Accommodations for students are agreed upon by two administrators.

Academic Honesty

Links to an external site.

ELC students should be honest with others, complete their own work and be evaluated based upon that work, and avoid academic dishonesty including cheating, falsification, and plagiarism. To learn more about the definitions of cheating, falsification and plagiarism, visit the [ELC Policies page](#)

[Links to an external site.](#)

- All incidents of academic dishonesty must be reported to the Student Services Advisor.

Artificial Intelligence (AI)

At the English Language Center, our goal is to help you become strong English users who act with honesty, excellence, and integrity.

- AI cannot be used on any test at the ELC.
- AI may be used in your coursework only within the limits set by your teacher. Each teacher may have different policies.

- You must always add a note at the end of your assignment explaining how you used Interactive AI or Generative AI.

If you are not sure about AI use in your class, talk to your instructor.

Academic integrity: The use of AI to create work that is intended to deceive or misrepresent the student's abilities, contribution, or knowledge is strictly prohibited and will be treated the same as plagiarism. This includes plagiarism, or representing others' work as one's own. Any use of AI should also adhere to established law and BYU's plagiarism policy:

<https://policy.byu.edu/view/academic-honesty-policy>

[Links to an external site.](#)

FA Reading S/S 2026 Calendar

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1	May 18	May 19	May 20	May 21	May 22
Week 2	May 25 NO CLASS	May 26	May 27	May 28	May 29

Week 3	June 1	June 2	June 3 Speaking and Writing Test 1	June 4 Grammar Quiz 1	June 5
Week 4	June 8	June 9	June 10 Speaking and Writing Homework	June 11 Grammar Quiz 2	June 12
Week 5	June 15	June 16	June 17 Speaking and Writing Test 2	June 18 Midterm 1	June 19
Week 6	June 22	June 23	June 24 Speaking and Writing Homework	June 25 Grammar Quiz 3	June 26
Week 7	June 29	June 30	July 1 Speaking and Writing Test 3	July 2 Grammar Quiz 4	July 3

Week 8	Kahoot! July 6	Project 1 July 7	Project 1 July 8 Speaking and Writing Test 4	Midterm 2 July 9	July 10
Week 9	Kahoot! July 13	July 14	July 15 Speaking and Writing Homework	July 16 Grammar Quiz 5	July 17
Week 10	July 20	July 21	July 22 Speaking and Writing Test 5	July 23 Grammar Quiz 6	July 24
Week 11	July 27	July 28	July 29 Speaking and Writing Homework	July 30 Final Test	July 31
Week 12	August 3	August 4	August 5 Project 2	August 6 Project 2	August 7

Week 13	August 10	August 11	August 12	August 13	
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